



Volunteer Role Description

Gardening & Maintenance Assistant

Aim of volunteering role:

To assist the Maintenance Technician with general gardening & maintenance duties.

Tasks:

1. Maintaining the gardens and grounds of the Home using the equipment provided.
2. Volunteer gardeners should expect to be involved in a wide variety of garden tasks depending on the seasons and needs.
3. To carry out outdoor maintenance jobs such as painting, wood treatment as per full instruction.
4. To assist the maintenance technician with general site tidiness including sweeping, raking, window cleaning as per full instructions given.
5. No use of power tools (e.g. power washer) unless full training given and use is cleared by the management.
6. No working at height.
7. To follow all instruction given on health & safety, including PPE and manual handling. To act in an appropriate manner as a representative of the Home.
8. To follow all instruction given on health & safety.
9. To attend pre arranged meetings held at Gables Farm Dogs' & Cats' Home to discuss any current or future issues and developments.

Time:

We would generally expect some sort of regular commitment, whether weekly or fortnightly. It is important that we have an idea about when people are coming so we can plan tasks efficiently and ensure that there is good variety and interest.

Place of work:

Gables Farm Dogs' & Cats' Home

Volunteer Co-ordinator:

Carol Steel

Transport needed:

Due to the location of pre arranged collections.

Skills required:

1. Knowledge of gardening.
2. Interest in and commitment to the work of the Home.
3. A calm, friendly personality, flexibility and the ability to follow instruction.
4. Interest in and commitment to the work of the trust
5. Relatively good physical fitness
6. A calm personality, flexibility and the ability to follow instruction

Benefits offered:

1. Appropriate protective clothing and equipment provided free of charge.
2. Tea, coffee provided for break times.
3. Full insurance cover.
4. Reference available after 3 months volunteering.

References:

Two personal references required.

** Please note there are limited placements available*