

VOLUNTEER ROLE DESCRIPTION

STORE COLLECTOR

What will I be doing?

- Collecting donated items such as food, cat and dog toys and laundry powder from pre-arranged locations at pre-arranged times and unloading them at Gables using the equipment provided.
- Checking the collection bins and posters on them are clean and tidy.
- Representing Gables in a positive and friendly manner including wearing a volunteer ID badge.
- Following all instruction given on health & safety especially lone working and manual handling.

What skills, qualification or experience do I need?

- Commitment & reliability.
- Interest and commitment to animal welfare and the work of Gables.
- A calm friendly personality, flexibility and the ability to follow instruction.
- Reasonable fitness due to weight and size of stock collecting.
- Good communication skills.

What training and support will I receive?

- Volunteers will work with the volunteer co-ordinator and fundraising and events team who will provide ongoing guidance and support.
- Volunteers will attend an induction, which includes health and safety training.

What benefits are offered?

- Development of your knowledge and skills in supporting a fundraising and events team.
- Development of your communication, customer service & organisational skills.
- Volunteering is a great addition to your CV and you can receive a reference after 3 months of being a part of the team.
- You will receive 10% off all shop items and animal boarding.
- Volunteering is a great way to meet people and socialise.
- Your time will contribute to local animal welfare and will help Gables ensure our animals have healthy, happy lives and unwanted or abandoned dogs and cats find new homes.

What time commitment is required?

- Collections are made on a weekly basis pre-arranged with the fundraising and events team.

Where will I be working?

- Various stores across the city. Your own transport will be required for this role and you will need to add 'business use' to your vehicle insurance (the cost for which we will reimburse you).

References

- Two personal references required.

Please Note:

- *This is an unpaid voluntary position.*
- *There are limited placements available.*
- *Candidates will be selected for a trial day if their application is shortlisted. This gives you the opportunity to see how we work, what the position involves and establish that you would like to volunteer for Gables. It also enables us to assess your suitability for the position further.*